C106: DEMO OF THE INFORMATION SECURITY MANAGEMENT SYSTEM - ISO: 27001:2005 AWARENESS TRAINING PRESENTATION KIT
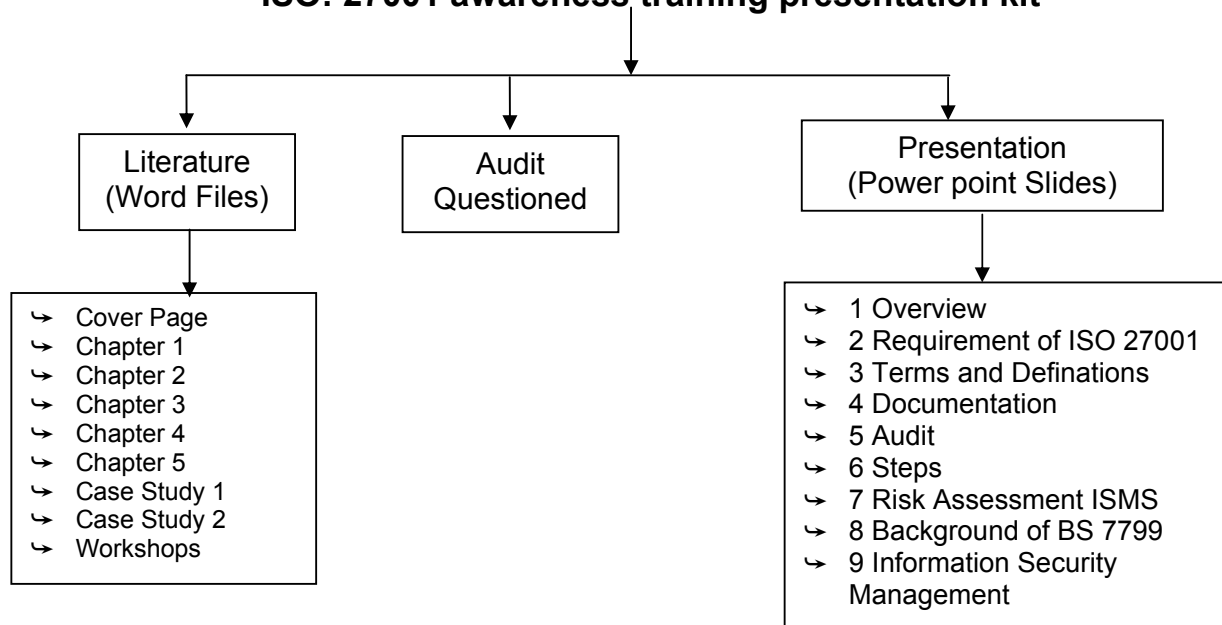
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> **Chapter-1.0 CONTENTS OF ISO 27001- 2005 TRAINING PRESENTATION**

No of Slides: 315

A. The entire presentation kit has 2 main directories as below.

ISO: 27001 awareness training presentation kit

Literature (Word Files)	Audit Questioned	Presentation (Power point Slides)

Literature (Word Files):
- ↳ Cover Page
- ↳ Chapter 1
- ↳ Chapter 2
- ↳ Chapter 3
- ↳ Chapter 4
- ↳ Chapter 5
- ↳ Case Study 1
- ↳ Case Study 2
- ↳ Workshops

Presentation (Power point Slides):
- ↳ 1 Overview
- ↳ 2 Requirement of ISO 27001
- ↳ 3 Terms and Definations
- ↳ 4 Documentation
- ↳ 5 Audit
- ↳ 6 Steps
- ↳ 7 Risk Assessment ISMS
- ↳ 8 Background of BS 7799
- ↳ 9 Information Security Management

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Part 1:- Topic wise number of slides:

Sr. No	Title of Slides	No of Slide
1.	Overview	27.
2.1.	ISO : 27001 information Security Systems Requirements	23.
2.2.	BS : 7799 – 2 Information Security Systems 10 critical controls	74.
3.	Terms and Definitions	05.
4.	Documentation	15.
5.	Management Systems Auditing Audit Planning & Preparation	52
6.	Steps for ISO : 27001 Installation	13.
7.	Establishing an ISMS BS7799 – 2 : 2002 /ISO: 27001 Requirements	23.
8.	ISO:27001- Background	30.
9.	Information Security Management	52
	Total No. of Slides	**315**

Part: A Presentation: -

Under this directory further files are made in power point presentation as per the chapter listed below.

- Topic wise Power Point presentation in 5 modules as listed below.

1. About the Standard of BS 7799 and ISO:27001

It covers BS 7799- Information Security Standard, Application, Motivation - IS Requirements – Goals, Benefits, Implementation of ISMS, Operating an ISMS, Supervision / Evaluation of Operations, Global Context / other IS Standards. It also includes benefits of ISO: 27001and guidelines for various ISO: 27001standards. Also summary for BS 7799.

2. Overview / Requirement of BS7799 part 2

It covers Overview, Policy, Classification of Security Policies, Genesis of an Information Security Policy, Security Policy Lifecycle, Elements of BS7799, Personnel Security, System Planning and Acceptance, E-Business Security, General Security Policies, Access demonstration and Control, Crypto graphical Procedures, Public Key Infrastructure, BCM concrete, Compliance Issues of BS 7799- Information Security Standard

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3. Requirement of ISO:27001-2005

It covers Information Security systems specifications, Requirements, Establishment, Implement and operate the ISMS, Monitor and review the ISMS, Maintain and improve the ISMS, Documentation requirements, Control of documents, Records, Internal ISMS audits, Review output Corrective and Preventive action.

4. Documentation of ISO:27001

It covers what are Documentation, Need of Documentation, 4 TIER Documentation Structure, Contents of ISMS Manual, and List of Records etc. for Information Security systems.

5. Internal Audit

It covers how to do the Internal Audit as per standard of ISO 27001 2005. it cover Audit Planning, Steps of Audit etc.

6. Steps for Installation of ISO:27001

It covers Implementation Methodology, Steps for Installation, The top 10 non-conformances, Audit Process, What happens during a certification audit .

7. Risk Assessment ISMS

It covers the Risk assessment of ISMS ISO 27001 what is Risk assessment, Objective of Risk assessment.

8. Background of BS7799

It covers the Background of BS 7799 like what is BS 7799, History of BS 7799, Requirement of BS 7799 etc.

9. Information Security Management

It covers the all information about Information Security Management in more then 50 PPT slides.

This component comprises more than 200 foils, each pleasingly presented presentation designed to get the message over, and establish a much better understanding. It also describes how to tackle it and drills down into all these topics. No voice is put in the presentation and user can edit it to suit his requirements in local languages.

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Part: B Literature: -

This topic covers write up for the ready reference to the trainer for understanding and reading. A question bank of over 200 questions department wise (based on ISO: 27001requirements), which can be customized to make your own internal audit checklist.

It is given in word. You may also use it for further reading and circulations within audience.

Chapter No.	SECTION
1.	Overview of Security Management Standard
2.	Assets Lists
3.	Methodology, Definition, Risk Assessment, Risk Treatment, Training & Awareness, Audit Preparation, Control and Continual Improvement
4.	Approach Paper For Isms Implementation
5.	The Information Security Management System of BS 7799-2:2002
6.	BS7799-2 to ISO 27001 transition arrangements
7.	Case study-1 & 2
8.	Workshops

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Chapter-2.0 About company

Global manager group is a progressive company and promoted by a group of qualified engineers and management graduates having rich experience of 20 years in ISO consultancy and management areas. The company serves the global customers through on-site and off-site modes of service delivery systems. We offer a full range of consulting services geared towards helping all types of organizations to achieve competitiveness, certifications and compliance to international standards and regulations. So far we had **more than 900 clients in more than 35 countries**. **Our ready made training and editable document kit helps the client in making their documents easy and make them complying to related ISO standard faster.**

1. Our promoters and engineers have experience of **more than 900 companies** globally for management training, ISO series consultancy. We had clients in more than 35 countries.
2. Highly qualified 40 team members (M.B.A., Degree engineers) and owner is having rich professional experience (since 1991).
3. We have 100% success rate for ISO series certification of our clients from reputed certifying body and branded image and leading name in the market.
4. Suggest continual improvement and cost reduction measures as well as highly informative training presentations and other products gives payback within 2 months against our cost.
5. So far more than 50000 employees are trained by us in ISO series certification.
6. We had spent more than 60000 man-days (170 man years) in preparing ISO documents and training slides.

Global Manager Group is committed for:
1. Personal involvement & commitment from first day
2. Optimum charges
3. Professional approach
4. Hard work and update the knowledge of team members
5. Strengthening clients by system establishment and providing best training materials in any areas of management to make their house in proper manner
6. To establish strong internal control with the help of system and use of the latest management techniques

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3.0 USER FUNCTION

Chapter-3.1 HARDWARE AND SOFTWARE REQUIREMENTS

3.1 Hardware and Software Requirements

A. Hardware: -

- Our presentation kit can be better performed with the help of P3 and above computers with a minimum 10 GB hard disk space.

- For better visual impact of the power point presentation you may keep the setting of colour image at high colour.

B. Software used in presentation kit

- Hand-outs written in word 98 and window 2000 and Presentation made in Power point programs You are therefore required to have office 2000 or above with word 98 and power point.

Chapter-3.2 FEATURES OF PRESENTATION KIT

3.2 Features of Presentation kit: -

- It will save much time in typing and preparation of presentation alone.

- Written in Plain English

- Easily customized by you to add audio clips in the local language etc to prepare presentation for any other groups.

- Good guide for training of all the group members for ISO:27001 awareness training implementation.

- User-friendly and easy to learn.

- Developed under the guidance of experienced experts.

C 106

SAMPLE SLIDES

Part - 2

Standard
ISO:27001- 2005
Information Security

Product Code: C106

Price 270 USD
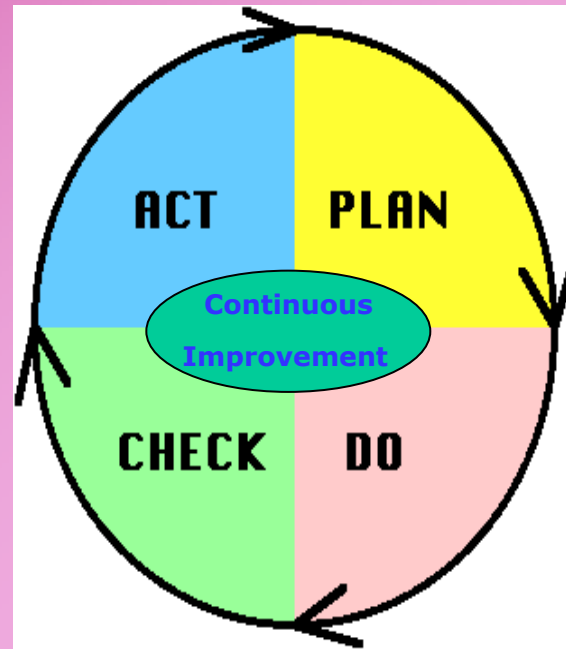
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IMPLEMENTATION OF ISMS

POLICY

Improve ISMS

- Identify improvements in the ISMS and implement them
- Take appropriate corrective and preventive actions
- Communicate and consult (management, stakeholders, users etc.)

Establish the context

-Need for Information security as a business need
-ISMS scope and policy
-Methodology/ approach to risk management

Risk identification and assessment
- Identify risks
- Analyse risks
- Evaluate

ACT PLAN

Continuous Improvement

CHECK DO

Manage the risk
- Identify and evaluate options for managing the risks
- Select controls and objectives and controls for the treatment and management of risk
- Implement selected controls

Statement of applicability

Monitor and review ISMS

The standard

Covers information security domains:

- **Security policy.** Implementation and maintenance of a security policy

- **Security organization.** Establishment of a management framework to initiate and control implementation of security within an organisation

- **Asset classification and control.** Each asset to be identified, recorded and "ownership" apportioned

4.2.1 Establish the ISMS

- Define the scope of the ISMS
- Define an ISMS policy
- Define a systematic approach to risk assessment
- Identify the risks
- Assess the risks
- Identify and evaluate options for the treatment of risks
- Select control objectives and controls for the treatment of risks
- Prepare a statement of applicability
- Obtain management approval of the proposed residual risks and operate ISMS

5.2.2 TRAINING, AWARENESS AND COMPETENCY

a) Determine the necessary competencies for personnel performing work effecting the ISMS;

b) Provide competent training and, if necessary, employing competent personnel

c) Evaluate the effectiveness of the training provided and actions taken;

d) Maintain records of education, training, skills, experience and qualifications

Ensure all relevant personnel are aware of the relevance and importance of their information security activities and how they contribute to the achievement of the ISMS objectives.

EMPLOYEE SELECTION

- References
- CV
- Qualification
- Identity
- Further requirements based on job funciton
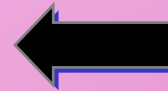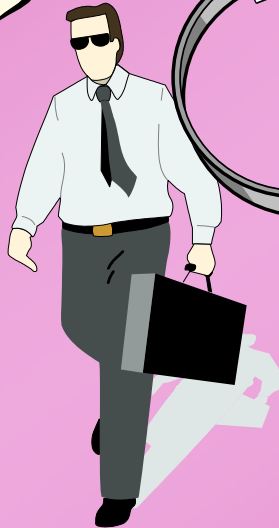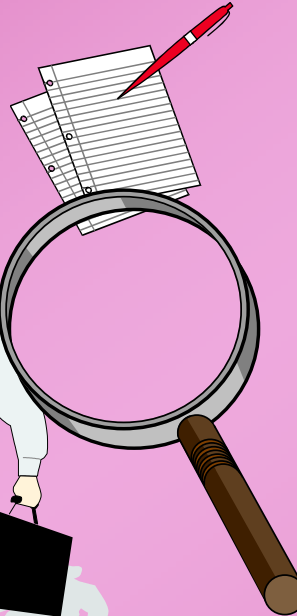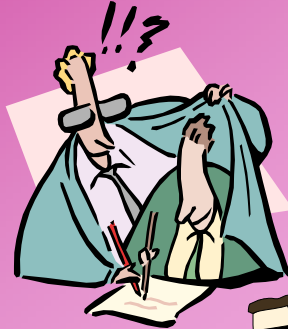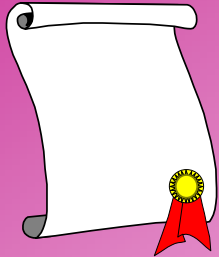
Job description X
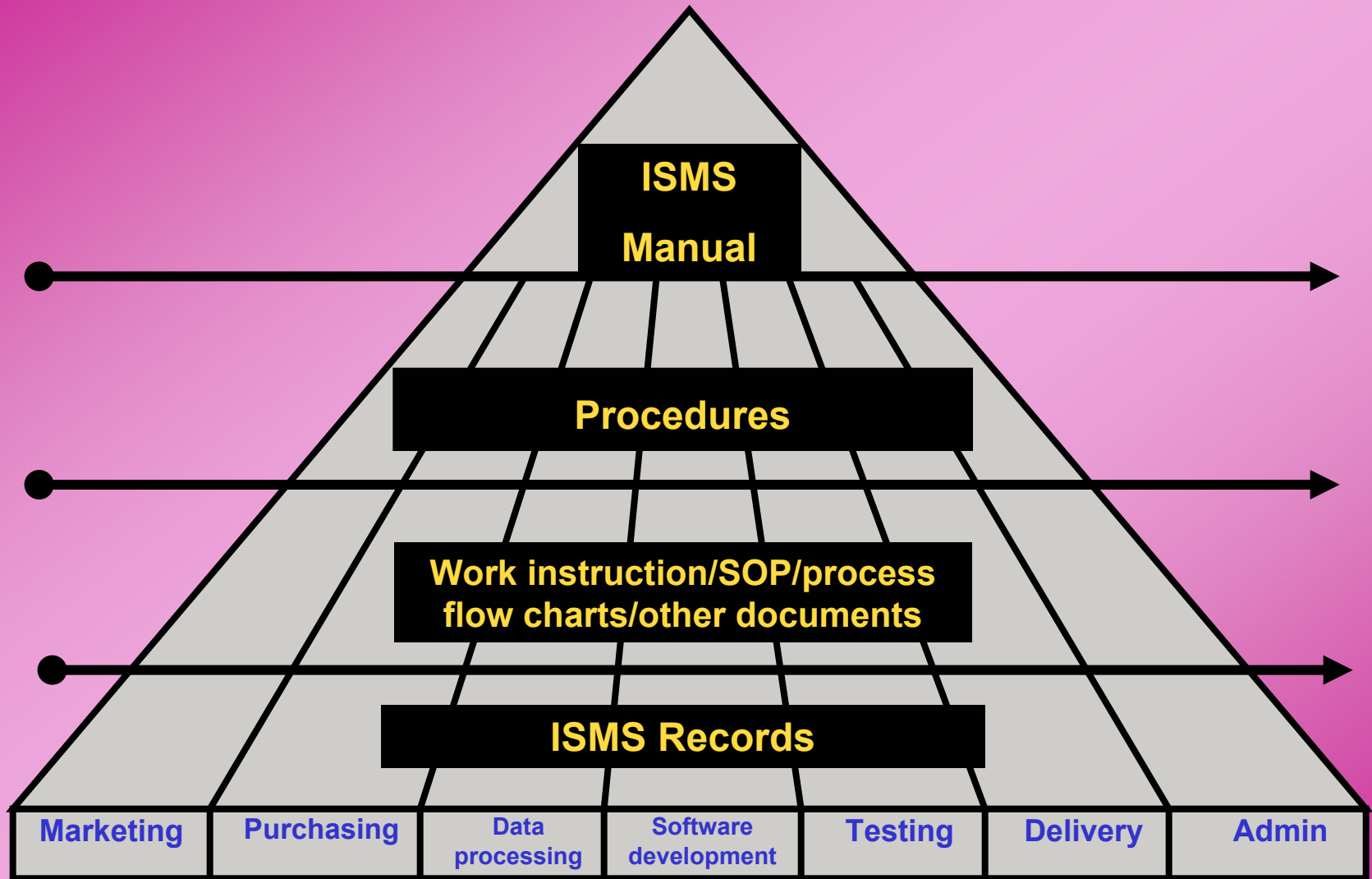
Security regulations

Job decription

Media security

- Corporation specific definition of media

- Erase media at disposal

- Secure storage and transport, according to classification of data contained

- Formal procedure for media disposal

- Coordination of activity (internal, external partners)

- Labeling of media

- Storage of media according to manufacturer's specifications

RISK ASSESSMENT

Potential Business impact	Business operations and financial health	Legal and regulatory obligations	Reputation and loss of goodwill	Personal information
Low	Little or no disruption/ financial loss	No Legal or Regulatory obligation	Minor and limited embarrassment within the organisation	No distress or embarrassment caused
Medium	Detrimental to business efficiency or financial health	Technical breach of a legal or regulatory obligation	Adversely affect relations with customers or shareholders	Minor embarrassment or distress to an individual
High	Cause serious disruption/ financial loss	Serious breach of legal or regulatory requirements	Seriously affect relations with customers and shareholders	Serious embarrassment or distress
Very High	Could lead to bankruptcy	Could lead to the organisation being closed down	Threaten the future of the business	Widespread and serious embarrassment or distress

4 TIER DOCUMENTATION STRUCTURE

ISMS Manual

Procedures

Work instruction/SOP/process flow charts/other documents

ISMS Records

| Marketing | Purchasing | Data processing | Software development | Testing | Delivery | Admin |

Requirements for installing information security management system

Information security management system cannot be ordered at any price. It has to be earned by real hard labor and total transformation at all levels in an organization.

- ☛ Strong commitments of CEO.
- ☛ Ability to allocate resources.
  - ↳ **Manpower.**
  - ↳ **Managerial time including CEO.**
  - ↳ **Finance for expert assistance.**
- ☛ Good employee relations.
- ☛ Patience.
- ☛ Company Information security policy.
- ☛ Standardization of activities.
- ☛ Compliance to statutory and regulatory requirements

- ☛ Training of personnel and building competence.
- ☛ Focus external and internal on Information security issues.
- ☛ Planned continuous improvement.
- ☛ Environment of trust and team work.
- ☛ Institutionalized audit.

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Chapter-4.0 BENEFITS OF USING OUR PRESENTATION KIT

4.0 Benefits of using our presentation kit?

- By using these slides, you can save a lot of your precious time while preparing the ISO: 9001-2008 awareness training course materials for in-house training programs.

- To provide you with the Presentation Materials and hand-outs that you need for an effective presentation on ISO: 9001-2008 awareness training, what it is, and what it requires

- Present the basics of ISO: 9001-2008 awareness training to Management or other groups

- To deliver ISO: 9001-2008 awareness training in a group, using a PowerPoint presentation

- Take care for all the section and sub sections of ISO: 9001-2008 awareness training and give better understanding at all the levels during ISO: 9001-2008 awareness training implementation and sharpen the awareness of ISO: 9001-2008 awareness training requirements for all employees within organization.

BUY

For purchase visit our web site:

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